



***PANTHER TRACE I
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Regular Meeting***

***Tuesday
August 22, 2023
7:30 p.m.***

***Location:
Panther Trace I Clubhouse
12515 Bramfield Drive
Riverview, FL, 33579***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

**PANTHER TRACE I
COMMUNITY DEVELOPMENT DISTRICT**

*c/o Vesta District Services
250 International Parkway, Suite 208
Lake Mary, Florida 32746*

Board of Supervisors
**Panther Trace I Community
Development District**

Dear Board Members:

A Regular Meeting of the Board of Supervisors of the Panther Trace I Community Development District is scheduled for **August 22, 2023 at 7:30 p.m.** at the **Panther Trace I Clubhouse, 12515 Bramfield Drive, Riverview, Florida.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

Should you have any questions regarding the agenda, please contact the District Manager at (321) 263-0132 X-747 or rлотito@vestapropertyservices.com. We look forward to seeing you at the meeting.

Sincerely,

Raymond J. Lotito
District Manager

cc: Attorney, Straley Robin Vericker
Engineer, Stantec
Clubhouse Manager
District Files

District: **PANTHER TRACE I COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, August 22, 2023
Time: 7:30 PM
Location: Panther Trace I Clubhouse
12515 Bramfield Drive
Riverview, FL, 33579

I. Roll Call

II. Pledge of Allegiance

III. Audience Comments – *(limited to 3 minutes per individual on agenda items)*

IV. Administration Items

A. Consideration and Approval of Minutes of the July 25, 2023 Meeting

[Exhibit 1](#)

B. Acceptance of the July 2023 Financial Statements

[Exhibit 2](#)

V. FY 2023-2024 Budget & Assessment Public Hearing

A. Fiscal Year 2023-2024 Budget Public Hearing

- Open the Public Hearing
- Presentation of FY 2023-2024 Budget
- Public Comments
- Close the Public Hearing

[Exhibit 3](#)

B. Consideration & Adoption of **Resolution 2023-02**, Adopting Final Budget for FY 2023-2024

[Exhibit 4](#)

C. Fiscal Year 2023-2024 Assessment Public Hearing

- Open the Public Hearing
- Public Comments
- Close the Public Hearing

D. Consideration & Adoption of **Resolution 2023-03**, Levying O&M Assessments for FY 2023-2024

[Exhibit 5](#)

VI. Business Matters

A. Consideration & Adoption of **Resolution 2023-04**, Adopting FY24 Meeting Schedule

[Exhibit 6](#)

B. Consideration of Holiday Lighting Proposals

[Exhibit 7](#)

- Xcellent Interiors Option 1 - \$4,710.16
- Xcellent Interiors Option #2 (Permanent Lighting) - \$7,020.00
- Illuminations Holiday Lighting - \$5,750.00

C. Consideration of LMP Ditch B Cleaning Proposal - \$1,125.00

[Exhibit 8](#)

VII. Staff Reports

A. District Counsel

B. District Engineer

C. Facilities Director

- Facilities Director's Report
- Review of the OLM Inspection Report and Grade Sheet

[Exhibit 9](#)

[Exhibit 10](#)

D. District Manager

- Next Meeting Quorum Check: September 26, 7:30 PM

| Supervisor | YES | NO |
|------------|-----|----|
| Jones | | |
| O'Neill | | |
| Staubitz | | |
| Themar | | |

VIII. Supervisors Requests

IX. Audience Comments – New Business – *(limited to 3 minutes per individual for non-agenda items)*

X. Adjournment